

This question paper contains 2 printed pages]

**YA—01—2024**

**FACULTY OF HUMANITIES, SCIENCE & TECHNOLOGY AND  
COMMERCE & MANAGEMENT**

**B.A./B.Sc./B.Com. (First Year) (First Semester) EXAMINATION**

**NOVEMBER/DECEMBER, 2024**

**(NEP 2020)**

**ENGLISH**

**HENGAEC-1101 (Compulsory)**

**(Developing Spoken Communication-I)**

**(Wednesday, 11-12-2024)**

**Time : 10.00 a.m. to 12.00 noon**

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*Time—2 Hours*

*Maximum Marks—40*

- N.B. :**— (i) Question No. 1 is compulsory.  
(ii) Attempt any *three* questions from Q. Nos. 2 to 5.  
(iii) Figures to the right indicate full marks.

1. Write short notes on :

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- (i) Verbal communication
- (ii) Indirect questions
- (iii) Welcome speech
- (iv) Effective conversation.

2. Explain different types of communicatin. 10
3. Suppose you are going to face a job interview for the post of English teacher. Prepare a draft of your self-introduction with the help of points i.e. greetings, name, educational details, work experience, hobbies and interests. 10
4. Explain in detail the essential components of a formal function. 10
5. Draft a conversation between a passenger and the station clerk about timings of a train. 10